

## **NRCPD Practitioners' Forum**

### **Meeting – 10:30 on 25 July 2017 Minutes**

#### **Present**

- Gail Dixon (ASLI)
- Alan Haythornthwaite (VLP)
- Nicole Harrison (BIVR)
- Jayne Oakes (Interpreters for deafblind people)
- Jean Gough (AVSTTR)

#### **In attendance**

- Alan Peacock (NRCPD)
- Heidi Doyle (NRCPD)

#### **Apologies**

None

### **Minutes of 2 May 2017 meeting and matters arising**

Before starting the agenda, Alan Peacock (AP) advised the forum members that the NRCPD Board Meeting scheduled for 11 July had been postponed, and would now take place on 8 August. As a result, he would be unable to report back on some of the issues raised at the last meeting as the Board had not met since then.

1. Alan Haythornthwaite (AH) queried item 5 regarding checking on whether NRCPD expects endorsers to be qualified assessors. AP advised that this will be raised with the Board on 8 August when discussing the TSLI standards focus group report.
2. AP gave an overview on the action points. Points 1 – 3 would be taken to the Board. He had discussed point 4 with the NRCPD Chair and it had been decided that a summary of recurring complaint themes, with reference to the Code of Conduct, would be prepared and published on the NRCPD website. Once actioned this would be

communicated to forum members in order that they could alert their own group members to it.

3. The minutes were approved.

## **NRCPD TSLI Standards**

4. AP advised that a paper setting out the recommendations for revised TSLI standards would be considered by the Board at its next meeting. He also hoped to discuss with the Board the question of criteria for endorsers and the listing of supervisors on the website.

## **CPD review and audit**

*Jayne Oakes (JO) joined the meeting during this item*

5. Heidi Doyle (HD) provided an overview of this year's CPD audit, including statistics and outcomes.
6. AP informed the forum members that the auditors had agreed that their report should be fed into the CPD review. He thanked those who had submitted comments/evidence/suggestions for the review.
7. AP highlighted some of the common themes which had emerged from the submissions received:
  - Should there be a distinction between structured/unstructured CPD?
  - Availability of CPD throughout the UK and the cost of undertaking it
  - Whether NRCPD should provide more guidance, especially on reflection and how this can be demonstrated
8. Jean Gough (JG) stated that the submission by AVSTTR had omitted to include a suggestion that consideration should be given whether DBS/insurance should be verified as part of the audit. AP noted this point and the forum agreed the suggestion.

9. AP advised that he had prepared a summary for the next board meeting, and a paper for consideration and discussion would be taken to the board in September. By the end of this year NRCPD are hoping to have a set of approved recommendations.

## **Review of NOSI**

10. AP advised that the final draft of the proposed revised NOS in interpreting and a survey had been sent to all NRCPD registrants in June, with a closing date of 7 July. Since then AP had followed up with the Consultants' carrying out the work but had received no updates as yet. Once more information had been received it would be circulated in the newsletter.

## **Complaints process including causes for concern**

11. AP informed the members that there has been an increase in complaints/concerns being received and that they originate from a variety of sources. As mentioned in (2) above, he would be preparing a summary of the most common themes arising from complaints; and would also review the number of complaints/concerns that are raised by agencies. The complaints process will remain as a standing item on the agenda so an update could be provided at each meeting.

## **Registration fee structure**

12. It has been decided that a review of the registration fee structure should form part of a wider review of registration and finance; there are no plans to change this in the short term. Both Jayne Oakes (JO) and Nicole Harrison (NH) stated that at the time the structure was introduced it was felt that it would not be fair to have some communication professionals, such as Notetakers, at the same fee level as interpreters, as they received less remuneration.

## **STTR endorsement**

13. An update regarding the STTR endorsement was requested by JG. NRCPD had liaised with Kimberly Curry (Qualification Manager for Signature) on this and was advised that an email had already been sent to the Chair of AVSTTR.

## **NRCPD staff updates**

14. AP advised that he had been appointed as Director and Registrar on a permanent basis and that this would be announced in the next newsletter. HD had agreed to extend her contract for another month up to the end of September. Kate Price was due to return on 9 October following maternity leave.

## **AOB**

15. AP asked Gail Dixon (GD) for an update on Manchester Deaf Centre. GD advised that Richard Jones, Executive Director of Manchester Deaf Centre would contact AP directly.
16. AP will be attending the ASLI conference on 23 September and the Chair will be attending the VLP conference on 30 September.
17. JO asked if there was an update on the new Deafblind qualification developed by Signature - Level 6 Certificate in Working Effectively with Deafblind Manual and Visual Frame and Hands On Signers. AP advised that it had been agreed as a route to registration for the deafblind interpreter register.

## **Date of next meeting**

18. HD to canvas for dates in October. Meeting to be held in York.

## **Action Points**

1. Feedback on TSLI Standards
2. Complaints summary and number raised by agencies